

**Notice to owner of a contravention of a body corporate by-law (Specified Two-Lot Scheme)**

*Body Corporate and Community Management Act 1997*

**This form is effective from 28 February 2012**

If you need help completing this form, please visit [www.justice.qld.gov.au](http://www.justice.qld.gov.au) or contact the BCCM Office on free call **1800 060 119**.

**NOTES:** This form applies only to schemes regulated under the *Body Corporate And Community Management (Specified Two-Lot Schemes Module) Regulation 2011*.

For schemes regulated under another regulation, refer to BCCM Form 1 – Notice to body corporate of a contravention of a body corporate by-law.

**Section 1—Owner details**

Name of owner of the lot the complainant occupies.

Name .....  
 .....

**Section 2—Complainant**

Person making the complaint.

Name .....  
 Residential address .....  
 Suburb ..... State  Postcode

**Section 3—Respondent details**

Person/s against whom the complaint is made.

Name .....  
 Residential address .....  
 Suburb ..... State  Postcode

**Section 4—Complaint details**

Insert number and text of the body corporate by-law.

**TAKE NOTICE** that I/we believe that the respondent has contravened a provision of the following by-law and the circumstances of the contravention make it likely that the contravention will continue or be repeated:

.....  
 .....  
 .....

Provide details of how the by-law is being contravened.

I/we believe that the respondent has contravened the by-law in the following manner:

.....  
 .....

Signature of complainant/s

I/we ask that the owner named in Section 1 give the respondent a contravention notice for the contravention of the by-law.

Signature of complainant/s .....

Dated:  /  /   
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