

Office of the Commissioner for Body Corporate and Community Management

Application for an order by a Referee

Building Units and Group Titles Act 1980
 This form is effective as at 2 September 2013

BUGTA Form

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|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Office Use Only | |
| Date lodged..... Time lodged..... File subject matter..... MIS ref number..... | |
| Section 1 – Body Corporate / Parcel Information Please supply the registered details of the body corporate / parcel. | Name of body corporate/parcel..... Plan number..... BUP/GTP (<i>circle</i>) Number of lots..... Address..... Locality/suburb..... State..... Postcode..... |
| Section 2 – Secretary’s information Please supply the contact details for the secretary as elected. If no secretary elected, please advise in this section. | Name..... Address..... Locality/suburb..... State..... Postcode..... Daytime phone/mobile numbers..... Email..... Fax..... |
| Section 3 – Body Corporate Manager’s details Please supply details of the current body corporate manager for the parcel. If no body corporate manager has been appointed please advise in this section. | Name..... Address..... Locality/suburb..... State..... Postcode..... Daytime phone/mobile numbers..... Email..... Fax..... |
| Section 4(a) – Applicant’s information Please supply the applicant’s details as registered (for example the name of the owner as it appears on the title search). | Name..... Address..... Locality/suburb..... State..... Postcode..... Daytime phone/mobile numbers..... Email..... Fax..... Lot number.....on Plan number..... BUP/GTP (<i>circle</i>) |

Section 7 – Order sought

Section 77(1) of BUGTA provides the general power of a referee to make an order.

Sections 79-94B of BUGTA provide for specific orders.

State what order/s you want a referee to make to resolve the dispute.

If insufficient space, attach details on an A4 page under the heading:

“7. Orders sought”

This application is made under section of BUGTA
(eg. Section 77(1), or 79-94A)

Order/s sought

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Section 8 – Interim order sought

See section 76 of BUGTA.

Only complete if the application is made under section 77(1) of BUGTA and an interim order is required before the final order is determined because of urgent circumstances (*note - additional fee applies*).

An interim order only has effect for 3 months from the date of the order, or for a maximum of 6 months if the referee then renews the order.

If insufficient space, attach details on an A4 page under the heading:

“8. Interim orders sought”

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Section 9 – Grounds

A statement of grounds should clearly outline the history and nature of the issue, what action has been taken and when, and why you consider each of the outcomes sought should be made.

If an interim order is sought, separate grounds should be provided detailing the urgency and basis for that order.

Relevant supporting documents (eg. meeting minutes, correspondence, plans and photographs) should be attached and referenced.

If insufficient space, attach details on an A4 page under the heading:

“9. Grounds”

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Information contained in this application will be disclosed to other parties in the dispute. If an order is made in relation to the application, information in the application may be referred to in the order which will be published and publically available.

I believe the information given in this application to be true.

Signature _____ **Date** _____

Signature _____ **Date** _____

Note: Each applicant must sign the application. An unsigned or undated application cannot be accepted. If the applicant is a corporation, this form may be signed by a person authorised by the corporation to act on its behalf, and must be accompanied by evidence of authorisation.

If the applicant is a body corporate, a copy of minutes containing the resolution authorising the application must be provided.

Office of the Commissioner for Body Corporate and Community Management

Phone: 1800 060 119 Facsimile: (07) 3227 8023
Postal address: GPO Box 1049 Brisbane Qld 4001 Email address: bccm@justice.qld.gov.au
Location: Level 4, Brisbane Magistrates Court,
363 George Street, Brisbane
Website: www.justice.qld.gov.au/bccm

APPLICATION FEE: Please note the application fee paid is non-refundable.

Final order: \$69.00 Interim and final order: \$144.90